

BUSINESS CENTER & PACKAGE CENTER

TELEPHONE: (702) 785-5499 FAX: (702) 785-5511
(All prices subject to change)



IMPORTANT INFORMATION FOR MISS AMERICA CONTESTANTS

The Planet Hollywood Business Center has a full service Package Center that is open 7 days a week.

Our hours of operation are: Monday – Friday 7 am to 7 pm and Saturday – Sunday 8 am to 4 pm

- The Business Center is located on the Mezzanine Level, just inside of the Conference Center.
- We ship & receive boxes and freight via FedEx, UPS & USPS, as well as local carrier.
- Shipments should arrive to the hotel no sooner than three (3) business days, prior to Guest arrival.*

RECEIVING INSTRUCTIONS To ensure proper delivery please follow the address instructions below:

First & Last Name (Miss STATE)
Planet Hollywood Business Center
3667 Las Vegas Blvd. South
Las Vegas, NV 89109

INBOUND PACKAGE HANDLING FEES

There is a standard handling & processing charge that is assessed to all packages and freight that is sent to The Planet Hollywood Business Center Resort Hotel & Casino, based on weight.

Security Screening: All packages are subject to security screening and will NOT be released until cleared.

Identification Required: You will be required to present your I.D. at time of pickup.

SERVICE FEES

For receiving/storage are as follows:

- Envelope (Inbound): \$6.00 each
- Boxes/Tubes (Inbound) By Weight In Pounds:
 - 0 to 15 \$10.00 each
 - 16 to 30 \$15.00 each
 - 31 to 50 \$20.00 each
 - 51 to 75 \$35.00 each
 - 76 to 100 \$45.00 each
 - Pallet /Skid/Crate* \$250.00 plus \$.50 lb.

**Includes any item over 100 lbs.
All pricing subject to change*

Package Storage Fees, per package, per day:

- Package \$15.00 each
- Pallet \$50.00 each

Storage fees may apply for items arriving more than 3 days in advance of group or individual arrival date.

LABOR SERVICE If assistance is needed in moving packaging, pallets, etc., to another area, after the initial delivery, the following labor fee will apply: \$55.00 /hr. / man (1 hr min.) per cart.

OUTBOUND SHIPPING INSTRUCTIONS All outgoing shipments must have a Planet Hollywood Business Center shipping form completed and signed before processing. All shipments must be received by 2:30 pm for same business day shipping Monday through Friday. Any parcels or freight received after the cut-off time listed above will be shipped the next business day.

The Last pickup time is at 3:00 p.m. for all common carriers Monday through Friday. Common carriers do not perform any pickups on Sunday.

INSURANCE Outgoing packages, envelopes, and freight are automatically insured up to \$100 USD by FedEx or UPS. Additional insurance must be purchased from the carrier.

The Planet Hollywood Business Center will not be liable for lost packages or damage incurred during shipping. A credit card must be provided for all outgoing international shipments. International packages may be subject to additional customs fees.

PACKAGING & SHIPPING SUPPLIES

For your convenience, we also can provide various sizes of cardboard boxes, packaging tape, packing supplies and packing assistance.

Recycled Corrugated Cardboard Boxes	
Small	\$6.50
Medium	\$8.50
Large	\$10.00
X-Large	\$15.00
Shipping Tubes	\$6.00
Package Tape	\$6.50
Bubble Wrap	\$8.00 (for 6 feet)
Bubble Wrap	\$15.00 (for 12 feet)

All Shipping Supplies are taxable at 8.1% NV Sales Tax